

# DELAWARE VALLEY SCHOOL DISTRICT

SECTION: EMPLOYEES

TITLE: MANAGEMENT TEAM

ADOPTED: FEBRUARY 19, 2014

REVISED: JANUARY 16, 2014

<p>1. Purpose</p> <p>2. Authority SC 510</p> <p>3. Definitions</p>	<p style="text-align: center;"><b>327. MANAGEMENT TEAM</b></p> <p>The Board recognizes the importance of maintaining an effective Management Team to strengthen the administration and educational programs of the district, and to establish and improve communications; decision-making; conflict resolution; and other relationships among the members of the Team.</p> <p>While the Management Team concept places emphasis upon shared responsibility and authority, nothing in this policy is intended to limit the responsibility and authority of the Board to make decisions, as prescribed by law.</p> <p><b>Cabinet</b> – consisting of the Superintendent, Director of Secondary Education, Director of Elementary Education, Business Administrator, Director of Curriculum and Technology, Director of Special Education, Director of Administrative Services and Director of Support Services, is a means whereby educational policies and administrative procedures that define the district's programs and operations are arrived at through shared responsibility and authority.</p> <p><b>Management Team</b> - is composed of the Superintendent and all administrative, supervisory, and administrative support personnel who have significant responsibilities for:</p> <ol style="list-style-type: none"> <li>1. Formulating or implementing district policies and procedures or programs.</li> <li>2. Recommending employment, transfer, suspension, discharge, layoff, recall, promotion, assignment, compensation, or discipline of employees.</li> <li>3. Directing and supervising other employees.</li> <li>4. Evaluating employees.</li> <li>5. Adjusting complaints.</li> </ol> <p><b>Management Employees</b> - refers to members of the Management Team.</p>
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<p>4. Guidelines</p>	<p>The objectives of the district's Management Team are:</p> <ol style="list-style-type: none"><li>1. To provide input into policies, procedures and rules that directly affects management employees in the administration of the school district.</li><li>2. To provide a means of addressing the economic and welfare concerns of management employees.</li></ol>
<p>5. Delegation of Responsibility</p>	<p>The Superintendent shall prepare administrative guidelines for the operation of the Management Team. Such guidelines shall provide that:</p> <ol style="list-style-type: none"><li>1. Management Team meetings will include representatives reflective of all management employee positions and all management employees, when necessary.</li><li>2. The Management Team shall address itself to appropriate concerns identified by a consensus of the members of the Team.</li><li>3. Concerns of the Management Team will include but not be limited to district budget, district curriculum, personnel management and welfare of management employees.</li><li>4. The Management Team will meet on a regular basis and when requested with the Board or its representatives.</li><li>5. Actions of all members of the Management Team shall be consistent with professional and ethical standards adopted by professional management associations.</li></ol>